



Local Governing Body Minutes

Part 1

Meeting Title:	Local Governing Body Meeting - Virtual Meeting		
Meeting No:	2020/2021/03		
Date:	Thursday 21 January 2021		
Time:	1800 - 1955		
Venue:	Hatch Ride School		
Attendees:	Nick Bill Matt Divall Neil Fleck Gemma Hayward Olga Lysolvanova Andrew Southgate Jo Sparrowhawk Helen Thompson	Co-Opted Governor Co-Opted Governor Co-Opted Governor Parent Governor Co-Opted Governor Co-Opted Governor Headteacher Co-Opted Governor	Development Safeguarding Vice Chair and H & S Pupil Premium & GDPR SMSC & Sports Funding Business & Assets Chair of Governors
Invited			
Apologies			
Clerk to Meeting	Pat Arthur		

1	<p>Welcome and Apologies The Chair invited all to the meeting and confirmed there were no apologies</p>
2	<p>Declaration and Conflicts of Interest There were no additional declarations of interest over those already held on the Governor Register of Interests, with the exception that GH husband was now the Co-Chair of the After-School Club and NB was undertaking invigilating for Edgbarrow School</p>
3	<p>New Governors Recruitment The Chair asked the clerk to give an update on governor recruitment. The Clerk explained an advert had been placed on Inspiring Governance and on the Bracknell Governor Services Page for co-opted governors. The clerk said she would send to the school for inclusion on it website governor page.</p> <p>Letter will be sent to parents and carers for a Parent Governor. Dates to be agreed with Head on Friday 22 January 2021</p> <p>The staff Governor vacancy is on partial hold. In view of the current situation the timings need to be right to approach staff to take on more responsibility. The Head said she had approached staff and had no expressions of interest. The head will continue to work with staff and keep the Clerk informed.</p> <p>The Chair said she was very aware that with the additional work of home schooling and other external factors impacting people's lives right now, without having more governors the LGB was vulnerable with so few people.</p> <p>The Chair recognised the excellent skills of the people who make up the governing body and said she would not want to lose any governors because of the pandemic but recognised it may be a possibility.</p>

	<p>The Chair asked Governors if they knew of anyone who might be interested to refer them to the website. OL asked with skill were required. The Chair said HR and educational.</p>
4	<p>Approval of Minutes (virtual) 12 November 2020 The minutes were approved virtually as a true record of the meeting. The clerk will annotate the minutes accordingly.</p> <p>The Clerk asked Governors if from the next meeting, all governors could read and approve the minutes on GVO prior to the meeting.</p> <p>MD said during the meeting there was not a box for approval on GVO. The Clerk will investigate. Action: Clerk to investigate an approval box on GVO minutes</p>
6	<p>Matters Arising from Minutes 12 November 2020 Items a) 4b, b) item 4e, c) item 8 and item d, f and g are all complete</p> <p>e) Item 6a Page 1 Item 3 GH and Phil Marshall to discuss compliance</p> <p>GH said she had not contacted Phil Marshall as the clerk had forwarded the comments on Data Protection – Trust Policies to Celeste Moruzzi .</p> <p>The Chair said she did not want the responses to get lost in the system. The Clerk said she would take the action to follow up via GVO policies so there was an auditable trail. Action: Clerk to follow up with Trust</p> <p>As KCSIE was an outstanding completed action. The Clerk gave an update on KSCIE.</p> <p>The Clerk advised the DfE had made a change to the current regulation of 18 January 2021 which covered Brexit and Remote Learning. The changes can be found on the DfE or NGA websites.</p> <p>The Clerk advised that there was a consultation document out for changes to KSCIE regulations from September 2021. The consultation completes in March the DfE have opened the consultation and are hoping for comment from school staff and Governors.</p>
6	<p>Reports Headteachers Report includes items a-h. Risk Management, Safeguarding, Well-being, Remote Learning, and Disadvantaged children.</p> <p>The Chair said everyone had read the report. It was well set out and easy to read through. Would the Headteacher go through the issues resulting from the return to school.</p> <p>The Head said it is a different context now to December.</p> <p>The DfE have sent out an evaluation template for Remote Learning, which must be on the school website by 25 January 2021. The school is achieving several the requirements. The level of learning and progression will on go ahead if the technology is in place and stable to stream it.</p> <p>The head said the number of key worker and vulnerable children in school has increased 10-fold, since the last lockdown. The numbers have increased as some parent’s circumstances have changed.</p> <p>The provision in a 1-form entry primary school will be different to a 2-form entry. Each child has is own needs, some children are in a different place and all have a different pace of learning.</p> <p>Some experience in school cannot be replicated on-line. Where there are gaps, these are obvious in school, more difficult with on-line learning. The gaps for disadvantaged children need consistency through there school life. Each teacher has a different way of teaching and it is difficult in some cases through lockdown.</p>

The Chair said her school is a 2-form entry, they have 1 teacher for pupils in school and 1 teacher for remote learning. It is not possible to do this in Hatch Ride. All schools are different and it about juggling needs of the school and children.

The Head said she could not have developed different programmes in December, now she no deputy of PA. Mrs Hudson is now working full time and concentrating on SEN children. Mrs Fleck has taken on more responsibility. SLT now consists of the Head and Mrs Hudson.

Staff are in a good place, some better than others. All staff have different situation at home. There are a lot of things that the Head is now undertaking herself.

93% of children are attending school either as KW/vulnerable or are remote learning. The school is aware of the children who are missing, and daily phone calls and Team calls are being made.

Some Learning mentors are out of their comfort zone and undertaking teaching.

MD said everyone is out of their comfort zone, some children are enjoying it. The school is doing a remarkable job. What can governors do to provide the school with more support. It is unprecedented times now.

The Head thanked governors. The school is listening to parents even if there are negative comments. Some things are new for everyone right now.

The Chair asked when monitoring of remote education, are the children engaged. The Head said in the morning, not so much in the afternoons.

The Head said teachers were able to monitor the children's engagement through the assignment uploaded. The teachers are marking and correcting if incorrect. If children are not engaged checking to see why if there are any safeguarding issues. If required, the school is ensuring these families are getting the support they need, and the children given independent work.

Both the Head and teachers are making phone calls to families.

AS said the number of children in school is 1 in 5 of the number on roll. The head said the definition of key workers has changed; some parents work 9 -5 others in shifts. The experience of the school is that children come in when the parents are working. When working shifts might be borderline and cross several categories. If the numbers increase the school will have to discuss with parents. The school is committed to only 15 children in one classroom.

The Chair said you have had conversations with some key worker parents, the groundwork has been laid. Some will be appropriate, and some will not, depending on the shift work they do.

Catch Up Premium – The Chair asked if children receiving catch up premium are getting specific things. The head said the school is trying to continue to use for remote learning. It will be used for specific children

A letter to parents is going out on Friday regarding Phonics.

The Chair asked if the £15,840 is mirrored by what had. The Head said a donation from Wellington College of £3K gave the school a buffer. It will be spent on specific things when children return.

Catch up will be wider than it was before.

The school has additional costs due to covering sickness, and lunches for LSA's. Some maintenance items have been outsourced. Vouchers have been issued for PP and FSM.

	<p>OL asked how are Cushina being paid? The Head said the school is awaiting documents from Cushina, but primarily order meals are paid for. OL said it is an in and out expenditure.</p>
7	<p>Risk Assessment to include Key Workers and Blended Learning Risk Assessment has been updated and on GVO (clerk asked governors to approve on GVO) The Vice Chair said he was impressed with the assessment.</p>
	<p>The remainder of the discussions and agenda items is covered in Part 2.</p>
	<p>The meeting closed @ 1955</p>
	<p>Date of next meeting Thursday 11 March 2021 at 1800 hours – Virtual Meeting</p>

Signed:

Chair of Governors

Date: