



Local Governing Body Minutes

Part 1

Meeting Title:	Local Governing Body Meeting - Virtual Meeting		
Meeting No:	2020/2021/05		
Date:	Thursday 13 May 2021		
Time:	1800 -1909		
Venue:	Hatch Ride School		
Attendees:	Nick Bill Matt Divall Neil Fleck Colin Haley Gemma Hayward James Lansely Olga Lysolvanova Helen O'Connell Andrew Southgate Jo Sparrowhawk Helen Thompson	Co-Opted Governor Co-Opted Governor Co-Opted Governor Co-Opted Governor Parent Governor Parent Governor Co-Opted Governor Staff Governor Co-Opted Governor Headteacher Co-Opted Governor	Development Safeguarding Vice Chair and H & S Pupil Premium & GDPR SMSC & Sports Funding Business & Assets Chair of Governors
Invited	Matt Humphrey and Clare Huxtable		
Apologies			
Clerk to Meeting	Pat Arthur		

1	<p>Welcome and Apologies The Chair invited all to the meeting and confirmed there were no apologies</p>
2	<p>Declaration and Conflicts of Interest There were no additional declarations of interest over those already held on the Governor Register of Interests, with the exception that GH husband was now the Co-Chair of the After-School Club and NB was undertaking invigilating for Edgbarrow School New Governors to complete register of interests on GVO</p>
3	<p>Governance The Chair explained that Governors had seen the short bio on MH and CH and confirmed that all governors agreed to Co-Opt them. MH from date of the meeting and CH from September.</p> <p>The Chair explained that NB was stepping down at the end of the school year after many years as a governor of Hatch Ride. NB has brought a wealth of experience and given sound advice during his time as a governor. He will be missed. The LGB wished him well.</p> <p>CH would be an associate Governor during this period and become a full governor when NB steps down.</p>
4	<p>Approval of Minutes (virtual) 11 March 2021 The minutes were approved virtually as a true record of the meeting. The clerk will annotate the minutes accordingly.</p>

	<p>The Clerk asked Governors if they had not already done so, would they please go on to GVO and approve the minutes. The Clerk explained that all governors needed to approve the minutes so that it could be written in the minutes if any governor disagreed.</p>
5	<p>Matters Arising from 11 March 2021 All actions complete. The Chair asked the Clerk to email the school vision to the new governors. Action: Clerk to email new governors the school vision</p>
6	<p>Reports</p> <p>a) Headteachers Report The Head said she had responded to all the questions asked via GVO. The Head and Governors had nothing further to add to questions already asked.</p> <p>GH asked if the GDPR incident had been resolved. The Head said it have been addressed by RS and Phil Marshall It was all okay now.</p> <p>The GDPR questions raised with the Trust are still outstanding. GH offered to speak direct to PM, the clerk advised she had sent the questions to Graham Oakley.</p> <p>b) Business and Assets Update AS gave a recap of the school year budget for 2020/2021 which had an agreed deficit of £19K. In addition, the impact on reduced lettings and additional expenditure for hot school meals due to the pandemic would have made a difference to the budget figures.</p> <p>AS reported the SBM has advised the school is in a good position now due to Little Kickers, the Girl Guides and some of the sports letting having taken place. The deficit is projects to be £4K and not £19K.</p> <p>The school does have some carry forward money in the bank account, which will be reduced by £4K deficit.</p> <p>The next 2 weeks are going to be intense for Business and Assets committee, plus the Head, due to the budget for 2021/2022 having to be agreed in time for LGB meeting on 10 June for Governor approval.</p> <p>The budget likely to be presented will be a deficit budget, as changes cannot all be made in one year. Any changes are likely to be over a 3-year period.</p> <p>AS congratulated the Head as the predicted budget is a lot better than previously agreed.</p> <p>The Chair agreed.</p> <p>The Letting Policy still needs some work by the school, for the policy to work for all parties. This will be agreed in time for the new academic year.</p>
7	<p>Safeguarding (not covered in HT report) The Head said there was nothing further to report. An audit had taken place the outcomes of the review are expected before Half term. There were no concerns raised.</p> <p>Both the Chair and MD had attended the safeguarding webinar. The recording of the meeting had been sent from Governor Services and would be shared with governors. Action: Clerk to send out recording to governors</p> <p>MD reminded governors that they need to ensure they have undertaken the appropriate safeguarding training. It is important that all governors have the training not just the safeguarding governor. Discussion took place as to whether the NGA or NSPCC training should be carried out annually. Further discussion for July Meeting. Action: Clerk to add to July agenda</p>

	<p>It will be a pass or fail with Ofsted if governors are not sufficiently trained.</p> <p>The lockdown has presented different concerns, in some cases the mental health of parents and the effect it is having on the children, the school is being as supportive as it can. The true effects may not be seen for several years.</p> <p>All staff are aware of what to look for and any concerns are being reported on CPOMS.</p> <p>The Chair said when Ofsted come in, we need to ensure we do have any safeguarding issues, Ofsted will dig deeper if the school say they have no issues. 1 in 5 children have some sort of abuse. As a school are we sure that we do not have any problems.</p> <p>MD said Bracknell Forest are insisting that all governors undergo Safeguarding training. HO’C have been booked on the next course. The dates have been changed.</p> <p>NB said that Edgbarrow are running internal safeguarding courses for staff, is it possible this could be rolled out to all the schools.</p> <p>The Chair said she is not averse to this and would investigate.</p> <p>Debbie Smith from BFC who if the safeguarding lead for BFC is amazing and delivers the safeguarding training.</p> <p>The courses delivered by BFC talk about diligence and what governor’s responsibilities are.</p> <p>The Chair said the webinar talked about the changes post COVID.</p>
8	<p>Wellbeing</p> <p>The Chair thanked HO’C for taking on wellbeing which includes Staff and children.</p> <p>There is nothing additional to add to the report in the meeting pack.</p> <p>The communication with parents needs to be reviewed so that they have access to resources. Wellbeing needs to be looked at.</p> <p>The children are excited about the chickens and how their wellbeing is helped through this engagement.</p> <p>MD said it was an excellent report. AS agreed with the comments made by MD.</p> <p>The Head thanked HO’C and said that a lot of work had been undertaken and had identified where changes need to be made.</p> <p>MD said he would send a link to the Head as he has access to some performance infographics which might help education, please use the link as appropriate.</p>
9	<p>Policies</p> <p>a) E-safety Policy</p> <p>The Trust have decided the E Safety policy should be written by the schools and not be a Trust policy. The Head said that she and Mrs Herkes would be re-writing it.</p> <p>GH said to remember a lot of security elements need to be cut down and should be covering practical security. GH offered to help if required.</p> <p>JL asked if the school had challenged the Trust on its decision, why should the onus be on the schools.</p> <p style="text-align: right;">Action: CoG to discuss with Celeste Moruzzi</p>

	<p>b) Policies with a DP element – covered in item 6 Reports c) Safeguarding Policy</p> <p>The clerk advised the policy was on GVO for updating to reflect the changes made when we left the EU.</p> <p>The Chair asked if it was on the website.</p> <p>The weblink from GVO does not seem to be working, discussion to be had with Head, IT and Clerk.</p> <p style="text-align: right;">Action: Clerk/Head and IT Technician to discuss</p>
10	<p>Chairs Update</p> <p>a) Trust impact report The Chair said that the Trust are not looking for an Impact report from schools. Will be discussed further at the July Meeting</p> <p style="text-align: right;">Action: Clerk to add to July Agenda</p> <p>b) Governor Visits to School The Chair said the clerk had created a policy and template based on the guidance from NGA and BFC. Each school will have its own procedures. The Policy created will be adopted for HR.</p> <p>c) Data Protection Training BFC have bought a 1-year package of DP Training and are expecting all BFC governors to take up the training. The Clerk will need to register all governors on the website to enable them to access the link. The question was asked of the Trust if this would replace the Trust Training. A response is required.</p> <p>It was agreed the Clerk would send all the emails to GH for review</p> <p style="text-align: right;">Action: Clerk to send BFC DP emails to Gemma</p>
	The meeting closed @ 1909
	Date of next meeting Thursday 10 June at 1800 hours – Virtual Meeting – Budget Approval Thursday 8 July at 1800 hours – virtual meeting

Signed:

Chair of Governors

Date: