



Local Governing Body Minutes

Meeting Title:	Local Governing Body Meeting - Virtual Meeting		
Meeting No:	2020/2021/01		
Date:	Thursday 10 September 2020		
Time:	1800 - 11910		
Venue:	Hatch Ride School		
Attendees:	Nick Bill Emma Currie Matt Divall Gemma Hayward Olga Lysolvanova Andrew Southgate	Co-Opted Governor Staff Governor Co-Opted Governor Parent Governor Co-Opted Governor Co-Opted Governor	Development Safeguarding Pupil Premium & GDPR SMSC & Sports Funding Business & Assets
Invited	Phil Marshall and Graham Oakley		
Apologies	Shannon Hallows, Helen Thompson, Neil Fleck and Jo Sparrowhawk		
Clerk to Meeting	Pat Arthur		

1	<p>Welcome and Apologies</p> <p>The Clerk explained to Governors the Chair was not able to attend the meeting due to an urgent commitment and the Vice Chair would be late. Subsequently the VC was unable to attend.</p> <p>The Clerk asked Governors if they were happy for the meeting to proceed and the Clerk would take the meeting as it was training - up to item 4 of the agenda.</p> <p>Governors agreed to this request.</p>
2	<p>Declaration and Conflicts of Interest</p> <p>There were no additional declarations of interest over those already held on the Governor Register of Interests, with the exception that GH husband was now the Co-Chair of the After-School Club.</p>
3	<p>Data Protection Training</p> <p>Phil Marshall the DPO from Edgebarrow School took governors through the presentation previously sent out. The main responsibility for governors is to ensure the school is DP compliant.</p> <p>PM said that if governors had any questions, they could email him or send via the Clerk. GH would arrange a meeting with PM to discuss compliance.</p> <p style="text-align: right;">Action: GH to contact PM re compliance</p> <p>The Clerk thank PM for attending and would forward any questions to him.</p>
4	<p>Update on GVO and CLT</p> <p>The Clerk explained in the absence of the Chair and Vice Chair , Governors were proceeding with the meeting and welcomed GO to the meeting.</p>

	<p>GO explained that he was the Vice Chair of Trustees , prior to that he was on the Edgebarrow Governing Board. His role within the Trustees is Governance and supporting the school LGB's.</p> <p>The Trust wanted to ensure consistency within all the schools and that all the same Policies and governance packages would be the same.</p> <p>Hence the introduction of GVO. GO explained a little about the use of GVO and that the Clerks would be giving instruction to their LGB's on its use.</p> <p>GO said that there was an expectation that 3 more schools would be joining the Trust before the end of the year.</p> <p>Several Governors raised they were receiving emails from the other school about document posted. AS said that he was able to read the minutes on the other school.</p> <p>GO said this should not be possible and the Clerk said she would investigate with CM and GVO. NB said that he was unable to access GVO via the email sent.</p> <p style="text-align: right;">Action: Clerk to investigate with CM and GVO</p> <p>The Clerk and Governors thanked GO for attending and would invite him to the next meeting in November.</p>
5	<p>Approval of Minutes</p> <p>The Clerk advised Governors that if the meeting were to continue an interim Chair would need to be appointed. Governors agreed to continue, and MD suggested that either GH or AS Committee chairs took the meeting.</p> <p>GH said she was happy to chair and governors agreed.</p> <p>The minutes of the 9 July meeting parts 1 and 2 were agreed with no amendments.</p> <p>The Clerk said she would annotate the minutes to show they had been approved at this meeting.</p>
6	<p>Governance</p> <p>a) Declaration of Interest forms The Clerk thanked governors for returning the completed forms and said there were 3 governors whose forms were still awaited.</p> <p>b) Code of Conduct The Clerk thanked governors for returning the completed forms and said there were 3 governors whose forms were still awaited</p> <p>c) Agree Date for Future Meetings The clerk explained the meetings had not been agreed with the Head and that the B & A dated needed to be amended and agreed with the Head. Governors agreed to the dates suggested and the clerk would discuss with the Head. GH agreed the dates for the E & O meetings</p> <p style="text-align: right;">Action: Clerk to agree dates with Head</p> <p>d) Governor visits – agreed to defer to next meeting e) KSCIE – see safeguarding</p>
7	<p>Reports and Updates</p> <p>a) Head teachers report The Clerk explained that in the absence of the Head, she did have some notes from JS, and she would check with JS they could be shared via email with governors. If Governors had any questions of the notes, they would email the Clerk who would forward to the Head</p> <p style="text-align: right;">Action: Governors to forward any questions to the Clerk</p>

	<p>b) Return to School in September In the absence of the Head, GH and other governors who were parents shared their experiences of returning to school which were positive .</p> <p>GH said that the return to reception was handled well , social distancing was being observed and everyone was well behaved.</p> <p>MD congratulated EC and asked her how teaching staff were coping with the return.</p> <p>EC said the lunch break had been reduced by 15 minutes, teachers were busy with the extra cleaning required and it was difficult.</p> <p>c) Safeguarding MD reminded governors to complete Part 1 of the KCSIE regulations. The Clerk had forwarded the document from Governor Services on the changes and the implications. MD said that governors should send email confirmation and asked the Clerk if these needed to be forwarded to the Business Manager. The clerk confirmed they did, and she would collate.</p> <p>MD advised governors of a video they could review. MD said he would be reading the whole documents in his role as Safeguarding governor.</p> <p>Governors raised concerns regarding the parking now the school has opened and the congregation of people at the gate.</p> <p>NB said the school and Governors had a moral duty to ensure safety, however, it was a TV Police and LA matter to resolve as it is outside of the school property. The head had sent emails to parents.</p> <p style="text-align: right;">Action: Governors to read and send email to Clerk regarding Part 1 of the regulations</p>
8	<p>Policies</p> <p>a) Behaviour Policy The Interim Chair asked Governors if they had any questions on the School Behaviour policy addendum and whether they were happy to approve. Governors agreed to approve the addendum. The Clerk explained a new policy was to be written and would be presented to the E & O meeting for approval.</p>
	<p>AOB NB said that Ofsted inspection were re-commencing next week.</p>
7	<p>There being no other business GH thanked everyone for coming. The Clerk thanked governors for their support during the meeting. The meeting closed at 1910</p>
8	<p>Date of next meeting Thursday 12 November 2020 – Virtual Meeting</p>

Signed:

Chair of Governors

Date: